



Harris County Emergency Services District #46

18425 Timber Forest Dr.
Atascocita, Texas 77346
Voice 281-852-2181 Fax 281-852-3192
Federal ID# 74-1978469
www.avfd.com

POSITION POSTING

Harris County Emergency Services District #46 (ESD #46) is currently seeking qualified candidates for the position of Paramedic – Field Training Officer. This position is an exclusive, non-exempt, fulltime, paid position that reports to the Division Chief of EMS.

The Community

ESD #46 (Atascocita) is located 25 miles northeast of Downtown Houston and is bordered by the San Jacinto River, to the North; Lake Houston, to the East; The City of Humble, to the West and unincorporated Harris County, to the South. The district is a typical bedroom community of 70,000 residents and is one of the fastest growing areas in the state. Close to shopping and entertainment, it is far enough from Houston to feel like a small town, but close enough to provide easy access to all the city has to offer.

Falling within the district boundaries of the Humble Independent School District, recently recognized as the Best Large School District in the State for 2015 by H-E-B, and the Lone Star College System (LSCS), ESD residents have access to the best educational outlets in the state.

Humble ISD provides K-12 education as well as college placement and dual credit course work. It also delivers programs for those with special needs along with adult learning offerings. It is regularly recognized for excellence in education and well-rounded instructional delivery.

Lone Star College System is a highly regarded, accredited, higher education network, with campuses across northern Harris and southern Montgomery counties, all of which are within easy access of ESD #46. LSCS provides an excellent foundation for those wishing to attend college. The system feeds into the larger state university systems seamlessly, providing a great first step for college bound students.

Recreation is plentiful in the area with Lake Houston and the San Jacinto River forming the North and East boundaries of the district. Within a short drive, residents have access to the Sam Houston National Forest. For outdoor enthusiasts, the forest has hiking trails, horseback riding trails and stables, and ATV and motorcycle trails. There is also camping available within the forest as well as nature preserves and outdoor centers.

Access to the Gulf of Mexico, at Galveston, is only a short drive down the Gulf Freeway (I-45). Galveston has many historical and entertainment venues, with something for all ages. Speaking of history, the birthplace of Texas, the San Jacinto battle field, in Deer Park, is only 30 minutes from Atascocita and is co-located with the Battleship Texas museum.

Housing in the district is extremely affordable and plentiful. Recent up swings in the housing market and the constant influx and outflow of oil industry executives makes the housing market very fluid and puts the buyer in the driver's seat.



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The Organization

ESD #46 (DBA: Atascocita Fire Department) is the duly elected, taxing body with responsibility for providing emergency services in Atascocita. The district is a 25 square mile area of unincorporated Harris County that is home to some 70,000 residents. In 2016, the organization responded to 5500 requests for service.

The AVFD is a full service, combination fire department, made up of 20 fulltime and 35 part time, paid and 5 volunteer, EMS personnel; 35 part time paid and 55 volunteer, fire personnel and 3 fulltime and 2 part time, support staff. The organization has 6 volunteer EOC staff and 25 auxiliary (PALS) who operate our firefighter rehab team.

The organization operates out of three fire stations, has four pumpers, a tower and five MICU ambulances. We also operate one of the 13 state owned Ambuses, provided by the Southeast Texas Regional Advisory Council. Future expansion promises a marine division, technical rescue and a broadened scope of community risk reduction programs.

The Position

The Paramedic – Field Training Officer reports directly to the Division Chief of EMS and is in the first tier of management within organization. This position will execute day-to-day operations of an MICU as an In-Charge Paramedic (PII). The position will also be responsible for field training for all levels of EMS credentialing, (up to PII level) of organizational employees. The ideal candidate can work cohesively with other Field Training Officers in the successful training and development of EMS Field Staff. This training can include students of contracted, accredited higher educational institutions and vocational style institutions as well.

This position is expected to bring together in harmony the Training Division and employees seeking credentialing. The Field Training Officer is expected to deliver a unified message from the administrative Command Staff and Training Division. Also, it is expected that the ideal candidate will work closely with its Fire Division counterpart to further develop a unified department. A heavy emphasis is placed on EMS credentialing.

As this position will have day-to-day operational responsibility of a single MICU, a close working relationship with other leadership staff members is imperative. Some responsibilities include, but are not limited to:

- In-Charge Paramedic (PII)
- Field Training
- Attendance at 80% of required meetings
- Involvement in special projects designated by the Division Chief of EMS
- Assistance with mandatory continuing education delivery
- SOG development/Implementation/Revision



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The Paramedic – Field Training Officer is an entry level management position, within the organization. The fundamental structure of their work schedule is a 9-day rotation (24 on, 24 off, 24 on, 24 off, 24 on, 4 days off). However, the expectation is that the successful candidate will expend the time necessary to ensure the successful operation of the organization. This may require additional requirements outside the normal shift schedule.

The Candidate

The ideal candidate for this position will meet the following minimum standards:

- Two or four year degree in one of the following disciplines or an equivalent combination of experience and education: applied science – EMS, fire science, emergency management, Emergency Health Sciences
- Three years of In-Charge Paramedic experience with a reputable, moderately busy 911 system (Five or more years preferred)
- Two or more years as a Field Training Officer for an EMS agency (911 system preferred)
- Possess National Registry and/or Texas DSHS certification as an EMT Paramedic or Licensed Paramedic
- BLS CPR, ACLS, PALS, ITLS (or similar) (Instructor preferred)
- Texas Department of State Health Services - EMS Instructor Certification (preferred)
- NIMS 100, 200, 700 and 800 certification

Compensation Package

- Salary Range: \$59,904 - \$65,128
- TML Health, Dental and Vision, \$1000 stipend provided towards coverage
- TCDRS retirement, 6% employee contribution, 100% employer match
- Personal Time Off (PTO) – accrued at department standard



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How to Apply

All interested parties should submit the following to the address below:

- Cover letter and resume'
- Copies of applicable certifications
- Copies of applicable diplomas
- Social media account access information (i.e.: Facebook, Twitter, Pinterest, Snapchat, etc.)
- Full name and aliases, DOB, Driver's License Number (for background check)
- Salary history
- Five personal and five professional references, with contact information

Harris County Emergency Services District #46

c/o Cynthia Pruitt

clopez@avfd.com

18425 Timber Forest Dr.

Humble, TX 77346

Schedule of Events

Application period: 04/10/2017 – 05/19/2017

New Hire Testing Dates: 05/22/2017 – 05/23/17

Job Offer: 05/26/2017