

POSITION DESCRIPTION

Position Title: Firefighter/Attendant
Work Location: HCESD No. 46/ Atascocita FD
Department: Operations

Reports To: Company Officer
Prepared By: [Mike Mulligan](#)
Position Type: Full Time/Hourly

Approvals:



Date: 3/20/2023

JOB SUMMARY:

Firefighters/Attendant are assigned to the fire suppression division and are responsible for fire suppression duties, emergency medical responses, and any other all hazard incidents that occur in Harris County ESD No. 46. They will work with AFD Officers to ensure daily needs of the department are met including operational readiness of the station and department apparatus.

ENTRY QUALIFICATIONS:

- Must be 18 years old
- Hold an active Texas Commission on Fire Protection Basic Firefighter Commission
- Hold an active TDSHS or NREMT EMT level provider or higher
- Have never been convicted of a class B misdemeanor or higher
- Has completed NIMS 100, 200, 700 and 800

ESSENTIAL JOB FUNCTIONS:

The Firefighter/Attendant will work with the department officers in regards to the following functions:

- Fire Suppression
- Emergency Medical Response
- Rescue Response
- Hazardous Materials Response
- Station Duties
- Apparatus Checks
- Equipment Inspections
- Occupancy Preplans
- Public Relations
- Fire Prevention/Community Risk Reduction
- EMS/Fire Training
- Must maintain proficiency and remain current with ever changing fire ground strategies and tactics
- Must maintain proficiency and remain current with ever changing EMS treatments and standard of care and be credentialed as an Attendant or above.

NON-ESSENTIAL JOB FUNCTIONS:

- Customer service driven attitude
- Effective communication skills
- Must possess basic math comprehension
- Should possess good computer skills; Google G-Suite of applications
- Type 25-40 wpm
- Good organizational skills

REQUIREMENTS:

- Must pass a written exam
- Must complete a panel interview
- Must pass a physical ability test
- Must complete a pre-employment physical w/ drug test
- Must be able to legally drive an emergency vehicle
- Must have command of the English language, both spoken and written
- Must be Credentialed as an Attendant with in the AFD System
- Become proficient in all departmental management software including: Operative IQ, ESO reporting, Department inspection and training software

RELATIONSHIP RESPONSIBILITIES:

This position will report directly to the Station Lieutenant and will be available to the Captains, Battalion Chiefs, Assistant Chiefs, and the Chief of Department.

WORK ENVIRONMENT AND PHYSICAL DEMANDS:

WORK ENVIRONMENT:

This position will spend significant time in the field, performing training and in a classroom setting. On occasion, during emergency response, this position will be subjected to environments that are Immediately Dangerous to Life and Health.

PHYSICAL DEMANDS:

- Must be able to lift 50 lbs.
- Must be available to work 48-72 hours shifts (shift schedule: 48 hours on/96 hours off, subject to 24 hold over)
- Must be available to work days, nights, weekends, and holidays
- Must be able to use all senses
- Is subject to standing, walking, climbing, crawling, bending and lifting daily

Must be physically fit enough to affect fire suppression operations or rescue operations at an emergency scene.

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties as assigned to meet the ongoing needs of the organization.