

Bowers Fire Company Auxiliary  
3285 Main Street  
Frederica, DE 19946

**KITCHEN RENTAL AGREEMENT**

This agreement, made on this date \_\_\_\_\_, between the  
Auxiliary and the rentee \_\_\_\_\_ for the use of the kitchen  
facilities. It is understood that the hall has been rented from the Bowers Fire Company Inc.  
for the date of \_\_\_\_\_ time of event (beginning)  
(ending) \_\_\_\_\_ for the purpose of (type of event) \_\_\_\_\_.

**1. \$100.00 Security Deposit**

- A. Deposit must be paid and a contract signed in order to reserve the date requested.
- B. Deposit is refundable within thirty (30) days after the event if no damages occur.
- C. Deposit will be refunded if notification of cancellation is received in writing thirty (30) days in advance of the function date; otherwise it is non-refundable.

These are the following options, please check and initial which one is requested.

- |       |          |  |
|-------|----------|--|
| _____ | \$25.00  | Use of Steam Table only  |
| _____ | \$50.00  | Use of refrigerator, sinks and coffee pot  |
| _____ | \$75.00  | Use of refrigerator, sinks, coffee pot and ovens for warming   |
| _____ | \$100.00 | Use of refrigerator, sinks, coffee pot, ovens for warming.<br>Use of steam table and serving equipment (bowls, utensils) |
| _____ | \$200.00 | Cooking entire meal at our facility with use of all equipment  |

Rentee must supply all paper goods and food items for their own use. Containers for leftovers are to be supplied by the rentee. Any equipment used that belongs to the Bowers Fire Company Auxiliary is not to leave the premises.

The kitchen and equipment are to be left clean and in working order. The floors must be swept and mopped, counters and sinks, stoves, ovens and drip trays are to be cleaned. The deep fryer is not to be used. The Auxiliary is not responsible for any items left behind at the end of the rental period.

**Summary**

<b>Kitchen Rental Fee</b>	_____
<b>Security Deposit</b>	<b>\$100.00</b>
	<b>Total</b> _____
	<b>Less Deposit</b> _____
	<b>BALANCE DUE</b> _____

*Balance payable 15 days prior to the day of the function.*

*Balance is due on* \_\_\_\_\_

**Rentee - Name, address, phone number**

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**Auxiliary Contact Person - Name and phone number**

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**Rentee's Signature** \_\_\_\_\_

**Date** \_\_\_\_\_