

**RECORD OF PROCEEDINGS**

Minutes of

Wauseon City Council

Meeting

BARRETT BROTHERS

Form 6101

Held

January 18, 2016

**WAUSEON CITY COUNCIL MEETING  
Monday, January 18, 2016 at 5:00 P.M.**

This meeting of the Wauseon City Council was called to order at 5:00 p.m. by Mayor Huner. Following the Pledge of Allegiance and moment of silence, roll was called by the Clerk of Council. Present was Council President Stiriz, Councilors Kost, Schamp, Chamberlin, S. Stiriz and Frey to constitute a quorum for the transaction of City business.

***APPROVAL OF PRIOR MEETINGS' MINUTES***

Councilor Schamp moved and seconded by Councilor Kost to approve the previous meetings' minutes.

Vote: 6 Yeas – 0 Nays *Motion Carries*

**Committee Reports**

Tree Commission – January 13, 2016

Councilor Frey reported the Tree Commission thanked Kim Bowles for submitting the Growth Award that was accepted and awarded to the city. Tom Savage has evaluated the city trees and there are approximately 28 trees to remove. Jim Spiess talked about the community of Bexley that recently received \$25,000 in donated funds toward the purchase of new trees. The Tree Commission would like to see if something like that is possible in Wauseon. Jim Spiess, Pete Carr and Dan Nelson were asked if they would like to serve another term and they all responded yes. Jim Spiess would like Wauseon to be on the list to be a host for Tree City USA in the future. It usually is three to four years out. The Tree Commission discussed Arbor Day observance plans in the spring. The Tree Commission would like to re-evaluate the tree ordinance.

Appoint Council Committees

Council President Stiriz presented the Council Committees for the term January 1, 2016 to December 31, 2017.

Building and Grounds – Rick Frey, Chair; Heather Kost and Jeff Stiriz

Personnel – Heather Kost, Chair; Shane Chamberlin and Jon Schamp

Parks – Scott Stiriz, Chair; and Rick Frey

Utilities – Shane Chamberlin, Chair; and Jeff Stiriz and Jon Schamp

Finance – Jon Schamp, Chair; Rick Frey and Heather Kost

Streets – Shane Chamberlin, Chair; Scott Stiriz and Rick Frey

Safety and Code – Scott Stiriz, Chair; Jeff Stiriz and Shane Chamberlin

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Councilor Chamberlin moved and seconded by Councilor Kost to accept the council committees as presented.

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Personnel Committee – January 18, 2016

Councilor Kost reported that the committee discussed offering health insurance to council and/or the mayor. The committee recommended that insurance be offered to the mayor if needed, either the PPO or HSA plan with 100% of the contribution for that being paid by the mayor for that policy. The committee will look at that later for council members if needed.

Council President Stiriz moved and seconded by Councilor Shane to accept the personnel committee's recommendation.

Vote: 6 Yeas – 0 Nays *Motion Carries*

### Department Reports

Rick Sluder, Fire Chief

Chief Sluder reported that he met with the Civil Service Commission and they approved to renew this year's eligibility list for the Firefighter/Paramedic. The test will be given on February 27, 2016. The EMS contract has been signed and will take effect February 1, 2016. The first organizational meeting for the EMS Executive Committee will be on January 19, 2016.

Keith Torbet, Police Chief

Chief Torbet expressed condolences to the Danville Police Department and family members in the loss of one of their officers.

Chief Torbet reported that on Friday, February 19, 2016, Mark Weaver will coming up to give a Public Records and Social Media class at the city. We will be offering it to the city employees first and then open it up to other public entities.

Chief Torbet stated that the Police Department will be hosting a Police Leadership class on March 18, 2016.

Tom Hall, Code Administrator

Mr. Hall said the structure on West Chestnut Street was torn down to make room for the new one.

Mayor Huner asked about an update on the relocation of the Napa Auto Parts Store on Linfoot. Mr. Hall reported that they were looking at next month.

Dennis Richardson, Director of Public Service

Mr. Richardson gave an update on the Linfoot St. project. So far this year we haven't had to buy any road salt. He attended the monthly Fulton County Economic Development meeting. There are currently 92 members.

January 18, 2016

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He conveyed that Matt Gilroy, Fulton County Economic Director, is doing a fine job.

Jamie Giguere, Director of Finance

Mrs. Giguere reported that she provided council the year end and income tax figures for 2015.

Tom McWatters, Director of Law

Mr. McWatters reported that he is working on assisting in the registration of the Wauseon Union Cemetery. Councilor Scott Stiriz has been assisting him. Mr. McWatters indicated he is researching on the various entities that over time were deeded to the cemetery. He is looking at getting one legal description for the entire cemetery. He also has been working on some matters for the Fire Department and EMS.

**FIRST READING OF LEGISLATION OR EMERGENCY**

Mayor Huner read out loud by title the following legislation presented for first reading or emergency:

Providing for a City Law Director

Ordinance 2016-1 – Providing for a City Law Director; Assistant Law Directors; Setting a Rate of Compensation; and Declaring an Emergency

Councilor Kost moved and seconded by Councilor Schamp to suspend the rules for three readings on Ordinance 2016-1.

Vote: 6 Yeas – 0 Nays *Motion Carries*

Councilor Schamp moved and seconded by Councilor Stiriz to place Ordinance 2016-1 on final passage whereas an emergency was declared.

Vote: 6 Yeas – 0 Nays *Ordinance 2016-1 Passes and is now in Effect*

Providing for a City Prosecutor

Ordinance 2016-2 – Providing for a City Prosecutor; Setting a Rate of Compensation; and Declaring an Emergency

Councilor Frey moved and seconded by Councilor Kost to suspend the rules for three readings on Ordinance 2016-2.

Vote: 6 Yeas – 0 Nays *Motion Carries*

Councilor Stiriz moved and seconded by Councilor Schamp to place Ordinance 2016-2 on final passage whereas an emergency was declared.

Vote: 6 Yeas – 0 Nays *Ordinance 2016-2 Passes and is now in Effect*

*The Supplemental Fiscal Officer's Certificate pertaining to the issuance of the bonds was presented to Council prior to consideration of Ordinance 2016-3*

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Issuance and Sale of Pool Bonds

Ordinance 2016-3 – Providing for the Issuance and Sale of Bonds in the Maximum Principal Amount of \$1,400,000 for the Purpose of Paying Costs of Construction; Reconstruction; Renovating, Enlarging, Furnishing; Equipping and Otherwise Improving the Municipal Swimming Pool and Related Recreational Facilities and Improving the Site Thereof, all Together with All Necessary Appurtenances Thereto; and Declaring an Emergency

Councilor Schamp moved and seconded by Councilor Kost to suspend the rules for three readings on Ordinance 2016-3 and declare an emergency  
Vote: J. Stiriz-Yea; Kost – Yea; Schamp – Yea; Chamberlin – Yea, S. Stiriz – Yea; Frey – Yea  
6 Yeas – 0 Nays *Motion Carries*

Councilor Chamberlin moved and seconded by Councilor Frey to suspend the rules for three readings on Ordinance 2016-3 and declare an emergency  
Vote: J. Stiriz-Yea; Kost – Yea; Schamp – Yea; Chamberlin – Yea, S. Stiriz – Yea; Frey – Yea  
6 Yeas – 0 Nays *Ordinance 2016-3 Passes and is now in Effect*

2016 Emergency Management Agency Agreement

Resolution 2016-1 – Authorizing the Mayor to Enter into an Agreement for a Countywide Emergency Management Agency Pursuant to Ohio Revised Code Section 5502; and Declaring an Emergency

Council President Stiriz moved and seconded by Councilor Frey to suspend the rules for three readings on Resolution 2016-1 and an emergency be declared.  
Vote: 5 Yeas – 1 (Abstain) Kost 0 Nays *Motion Carries*

Councilor Schamp moved and seconded by Councilor Frey to place Resolution 2016-1 on final passage whereas an emergency was declared.  
Vote: 5 Yeas – 1 (Abstain) Kost 0 Nays *Resolution 2016-1 Passes and is Now in Effect*

Amend the Budget

Resolution 2016-2 – Amend Ordinance 2015-16 Annual Appropriation Ordinance by Authorizing the Director of Finance to Increase or Decrease Certain Line Account Appropriations within the Various Funds Listed within the Year of 2016

Councilor Schamp moved and seconded by Councilor Kost to pass Resolution 2016-2.  
Vote: 6 Yeas – 0 Nays *Resolution 2016-2 Passes and is in Effect*

**SECOND READING OF LEGISLATION**

There was no legislation presented for second reading.

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**THIRD READING OF LEGISLATION**

There was no legislation presented for third reading.

**NEW BUSINESS**

Schedule Public Hearing

Councilor Schamp moved and seconded by Councilor Kost to schedule a public hearing for Monday, February 1, 2016 at 5:00 p.m. – *Application for Placement of Farmland in an Agricultural District – Applicant: Martha Wagner Trustee, two parcels off of N. Glenwood Ave. – 24.545 acres and 26.966 acres*

Vote: 6 Yeas – 0 Nays *Motion Carries*

Appoint Clerk of Council

Councilor Frey moved and seconded by Councilor Schamp to appoint Margaret A. Murphy as clerk of council for term February 1, 2016 to January 31, 2018.

Vote: 6 Yeas – 0 Nays *Motion Carries*

Appointments to Various Boards and Commissions

Councilor Kost stated that Marc Matheny should be added to the Downtown Revitalization Committee and Jim Spiess is not a member but will serve as a consultant to the committee.

Councilor Chamberlin moved and seconded by Council President Stiriz to accept the Mayor's appointments to the various boards and commissions as amended:

Zoning Board of Appeals – 5 year term – 1/1/16 to 12/31/20  
Greg Suon

Charter Revision Commission – 1 year term – 1/1/16-12/31/16

Jon Schamp and Jeff Stiriz

Park Board – 5 year term – 1/1/16 to 12/31/20

Larry Zimmerman

Planning Commission –

Kathy Huner – 1/1/16 to 12/31/19

Tree Commission – 3 year term – 1/1/16 to 12/31/18

Jim Spiess, Pete Carr and Dan Nelson

Pride Wauseon Preservation & Design Review Board – 3 Year Term – 1/1/16 to 12/31/18

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Melinda Robinson, Kevin Nelson and Jeff Stiriz

Holiday Committee

Jim Kerr, Ruth Ann Kast, Trudi Mahnke, Aaron Tiplady, Rick Frey and Phil Kessler

Downtown Revitalization Committee

Bill Drummer, Gloria Kuntz, Gina Saaf, Heather Kost, Marc Matheny and Kelly Rashley - Jim Spiess (consultant)

EMS Executive Board

Jon Champ

Vote: 6 Yeas 0 Nays *Motion Carries*Establish a Special Revenue Fund

Councilor Chamberlin asked for an explanation of this new fund.

Mrs. Giguere reported that this fund is created in order for the city to receive the funds from the county of the money that is collected from the pool levy.

Councilor Kost moved and seconded by Councilor Schamp to authorize the Director of Finance to establish a Special Revenue Fund entitled "Park and Recreation."

Vote: 6 Yeas - 0 Nays *Motion Carries***APPROVAL OF THE BILLS**

Councilor Kost moved and seconded by Councilor Chamberlin to approve and pay the bills as presented.

Vote: 6 Yeas-0 Nays *Motion Carries***ADJOURNMENT**

There being no further business to come before this session of the Wauseon City Council, Mayor Huner asked for a motion to adjourn. Councilor Schamp moved and seconded by Councilor Kost to adjourn this meeting at 5:25 p.m.

All in favor: *Motion Passed Unanimously*
  
 Clerk of Council

  
 President of Council