

**CLAYTON FIRE COMPANY NO.1 INCORPORATED**  
**STANDARD OPERATING PROCEDURE # III-6**

Date of Effect: January 1, 1994	To be reviewed: January, 2020
To: All Members	Revised: January 1, 2019
Ordered By: Alexander C Carrow, Fire Chief	
Subject: <b>ISSUING OF TURN-OUT GEAR</b>	

This guideline shall take effect immediately and shall remain in effect until superseded.

**Purpose:** This sop will establish guidelines for new members to be issued their own set of turn-out gear, as well as establishing the policy for current members to maintain their own set of turn-out gear.

**I. NEW MEMBERS**

1. A new member will be issued their own set of turn-out gear, only after being voted into membership of the company from the line officer who has been assigned to them. At the time of issuing the gear, they will be placed at the end of the active member's locker area, for the rest of that year.
2. New junior members will be issued their own set of turn-out gear, upon being voted into the company. The junior members' turn-out gear will be placed in the north engine bay.

**IV. RESERVE GEAR**

Any member, new or current, that does not have their own set of turn-out gear, would be expected to use any "reserve" turn-out gear. Use of the "reserve" turn-out gear, is on a first come first use basis. All "reserve" turn-out gear, will have orange ID tags with the word "reserve" on them. These tags will be used the same as your own ID tag.