



# **Earleigh Heights Volunteer Fire Co., Inc.**

**1918 ~ 93 Years ~ 2011 • • • Serving with Pride**

**Please Sign and Return one Copy to: Hall Committee,**  
**P.O. Box 547**  
**Severna Park, Maryland 21146**

## **CONTRACT FOR HALL USE** **CONTRACT DATE**

**This Contract for use of the Earleigh Heights Volunteer Fire Company, Inc. Hall is between the Earleigh Heights Volunteer Fire Company, Inc. (hereinafter called "Lessor") and of ONE THOUSAND TWO HUNDRED DOLLARS (\$1,200.00), not including any options the Earleigh Heights Volunteer Fire Company, Inc. grants the use of the hall for a \_\_\_\_\_ to the following conditions and agreements:      Date of Event: \_\_\_\_\_      Time of Event: \_\_\_\_\_**

1. This is a commercial agreement.
2. The lessee **must sign and return this Contract within fifteen (15) days of contract date**, which is set forth herein above, together with a four hundred Dollar (\$400.00) deposit. The reservation deposit listed will be applied to the final cost of the hall. If the Lessee cancels the date for use of the hall less than thirty (30) days prior to the affair, the deposit will be forfeited as liquidated damages.
3. The lessee will obtain the necessary licenses to have intoxicating beverages, public sale of food, and gambling on the premises. These must be displayed during the affair.
4. All state and county laws pertaining to the consumption of alcoholic beverages must be strictly observed.
5. The lessee must provide to the lessor proof of liability insurance of a minimum of \$1,000,000 (general aggregate), \$1,000,000 (personal injury), \$1,000,000 (each occurrence) and \$50,000 (property damage). The Lessor shall be named on any certificates of insurance as a co-insured. This must be provided fifteen (15) days prior to the affair.
6. All advertisements by the lessee will carry the name of the lessee in bold type and the name of the hall shall be in small type, and such wording make it clear that the Earleigh Heights Volunteer Fire Company, Inc. is the lessor and not the sponsor.
7. The lessee will maintain order and operate the affair in a decent and respectable manner.
8. The lessor reserves the right to have a representative on duty.
9. The lessee will be responsible for all breakage and damages of the property on the premises.
10. The lessor will not assume any responsibility for goods delivered.
11. All goods must be removed by 1: 00 A.M. on the day of affair.
12. The lessor reserves the right to refuse use of the hall if the conditions set forth herein are violated.
13. The premises must be completely vacated by 1: 00A.M.
14. The lessee is responsible for parking automobiles.
15. The lessor will not be responsible for any personal effects lost or stolen.
16. The lessor will not be responsible for any disruptions to the affair such as: Acts of God, Strikes or Civil Disobedience.
17. The hall capacity is 500 people.
18. The lessee shall be responsible for all spills that occur and immediate cleanup of the spill.
19. The lessee agrees to read and follow Rules and Procedures for Hall Rentals, which are attached hereto and made a part hereof.
20. If, at the close of the affair, the premises are found to be in more than normal disarray, the lessee will forfeit the security deposit and be billed an additional charge to cover any cleaning expenses. If there is no additional damage or cleaning required, the security deposit will returned at a later date in the means of a corporate check sent through the US Postal Service.
21. **Balance of Hall Rental is due thirty (30) days prior to the affair, including any and all options.**
22. The lessor reserves the right to cancel any contracts 120 days prior to the affair date, with the lessee receiving a full refund.
23. The lessee is responsible for the hall set-up (tables, chairs, etc.). All tables and chairs are to be stored in "Table and Chair Storage Room".
24. If Lessor is required to cancel for any good faith reason, the Lessee agrees that liquidated damages against the Lessor shall be One Hundred Dollars.
25. The Lessee agrees to save, hold harmless, indemnify and defend the Lessor, its agents, servants and/or employees (including reasonable attorney's fees, costs, cost of depositions and expert witnesses) against any claims or suits whatsoever by any persons, firms or corporations for bodily injuries or other losses or damages arising, directly or indirectly, out of the use of the premises or the execution of this Contract.

**P.O. Box 547 • Severna Park, Maryland 21146 • Emergency 911**

Phone: (410) 647-1990 • FAX: (410) 647-9463 • Hall Rental: (410) 544-2880 • Events Line: (410) 647-3119  
E-Mail: [info12@ehvfc.org](mailto:info12@ehvfc.org) • World Wide Web at: <http://www.ehvfc.org>

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The Lessor: EARLEIGH HEIGHTS VOL. FIRE CO. .

THE LESSEE : Name:  
Organization:  
Address:

PHONE NUMBERS:

Hall Rental	\$ 1,200.00	
Pit Area	\$ 75.00	_____ Please check options required
Kitchen	\$ 75.00	_____
72" Round Table / 30 available		
\$6.00 each X _____ =	\$ _____	_____
<b>Gaming Wheels:</b>		
Big-6	\$ 60.00	_____
40 Number	\$ 20.00	_____
45 NUMBER	\$ 20.00	_____
Subtotal:	\$ _____	Bar Service and Catering Available through separate Contract. Contact Hall Manager if interested.
Rental Deposit (-)	\$ 200.00	
Rental Balance Owed	\$ _____	
Security Deposit (+)	\$ 200.00	(Separate and will be returned if no damages to hall)
Total Balance Owed	\$ _____	

LESSEE \_\_\_\_\_ DATE \_\_\_\_\_  
Signature

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