



Brad Hauck, Chief
John Merritt, President

GIRDLETREE VOLUNTEER FIRE COMPANY, INC.

2739 Snow Hill Road
P.O. Box 25
Girdletree, Maryland 21829-0025
Firehouse 410-632-2128
Fax 410-632-5664

Firehouse Hall Rental Agreement

Firehouse Hall Rental Agreement

This rental agreement, made the ____ day of _____, 201____ by and between the Girdletree Volunteer Fire Company, Inc. (GVFC) and _____ (hereinafter known as Renter.)

It is hereby agreed the Girdletree Volunteer Fire Company, Inc. does grant permission to Renter to use the Firehouse Hall on _____ to be used for the purpose of _____.

GVFC reserves the right to enter premises during the term of the agreement for the purpose of inspection.

It is agreed the cost of the use of the firehouse hall will be _____ plus a security deposit of _____ to be retained by the GVFC until an inspection of the premises determines the building is free of damage and debris. The deposit is due with Rental Agreement and is non refundable if cancellation occurs within 30 days of reserved date. The full rental price is due in full 30 days prior to the rental date.

The rental times are from _____AM/PM to _____ AM/PM, not to exceed a 4 hour block. Additional hours may be rented for \$25/30 per hour. Maximum occupancy is 112 people.

In addition, if the kitchen is used for warming, heating, cooking or frying, during the event an additional rental fee of \$50 will be assessed. *Renter is permitted to use sinks and refrigerators at no additional charge regardless of kitchen use.*

- ▶ Renter agrees that all activities must end by 1AM and the premises vacated by all occupants so as to allow for completion of cleaning of the building by 2AM.
- ▶ GVFC is not responsible for lost or stolen articles.
- ▶ GVFC does NOT carry any insurance for the purpose of the rental event. It is the Renter's responsibility to obtain the appropriate insurance.
- ▶ It is understood Renter will be responsible for any and all damages. If damages occur, Renter will compensate within 10 days of the receipt of damage report all expenses over and above the amount of the security deposit.
- ▶ Decorating MAY be permitted on the evening prior to the event, providing there is no other activity scheduled. Renter is not permitted to use nails, tacks, screws, tape, or other materials which may deface the walls, ceiling or woodwork. Non-fast-adhesive tape may be used for affixing decorations (except on ceiling tiles).

RENTER: _____

DATE OF FUNCTION: _____

- ▶ Renter is responsible for the conduct of all persons entering the building during the terms of this agreement.
- ▶ No furnishings whatsoever may be removed from the building at any time.
- ▶ Illegal gambling is prohibited in the building or on the grounds. Renter agrees this agreement is being used as indicated above and the RENTER ONLY! It cannot be assigned to anyone other than the person signing this agreement.
- ▶ No animals of any kind are permitted in the building, except for legal seeing eye dogs.
- ▶ Renter must empty all trash cans and receptacles and take their trash. No trash or debris is to be left at the firehouse by the renter, failure to take trash will result in denial of deposit refund
- ▶ Renter agrees to pay GVFC a \$125.00 clean-up charge if not properly cleaned.

Renter agrees should they employ an outside catering service, the caterer or renter, will not be permitted to use kitchen facilities other than sinks and one refrigerator.

Renter agrees should alcoholic beverages be served at this function, Renter assumes complete and total responsibility and liability for any and all occurrences or accidents and agrees to hold harmless the Girdletree Volunteer Fire Company from damages resulting thereof or from any outside party claim. Renter also agrees not to serve alcoholic beverages to anyone under 21 years of age. The sale of alcohol is strictly prohibited.

Renter understands they are using the firehouse hall at their own risk, and that the Girdletree Volunteer Fire Company, Inc, does not insure Renter or their guest. Nor shall the Fire Company, it's Members or Officers be held liable for injuries sustained during Renter's event.

Renter also understands there shall be no parking on the white cement area directly in front of the firehouse or the paved lot located on the northside of the firehouse. Parking shall be across the street or in the paved parking lot to the south of the firehouse.

ADDITIONAL TERMS AND AGREEMENTS:

RENTER'S INFO: Name: _____

 Address: _____

 City, St, Zip _____

 Daytime Phone _____

Renter understands that he/she has read and approved of this Agreement.

Signature of Renter Date

SIGN & RETURN ORIGINAL

Signature of GVFC Rep. Date

Fire Hall Rental Information

Rental time is defined as the following:

2 hours prep (same day) 4 hours for event
Additional charge for event usage see below
No charge for clean up time, however all events MUST end by 1AM
with clean up completed by 2AM

Permitted Uses

Wedding, Birthday, Anniversary Parties, Non-political Meetings
Private Dinners Business, Meetings & Dinners
Other non-profit organizations meetings & functions

Permitted Gaming Functions
(County limits firehouse to 6 per year)
Dances sponsored by a fire company member
(No outside hall rental for dances is allowed)

Non Kitchen Use Rental Hall Price

(Includes use of sinks and refrigerators)

October 1st - April 15th - \$175.00
April 16th - September 30th - \$225.00
\$25.00 per hour in excess of 4 hours
Refundable Deposit - \$100.00

Full Kitchen Use Rental Hall Price

(Defined as the use of any warming, heating, cooking or frying equipment being used, regardless of the equipment being the property of the firehouse.)

October 1st - April 15th - \$225.00
April 16th - September 30th - \$275.00
\$30.00 per hour in excess of 4 hours
Refundable Deposit - \$100.00

Deposit Must Be Paid With Submitting Signed Rental Agreement
Full Rental Payment Must Be Paid 30 Days Prior to Rental Date

GROUP MEETING RATES

This category is for meetings for any group where the event is under 2 hours in duration.
Food may be served, but cannot be prepared on premises.
2 hour meeting time does not include setup or clean up

Funeral Receptions - \$50/\$75 Donation Accepted
Groups of up to 40 people - \$75 Rental Fee
Groups of 41 – 80 - \$100 Rental Fee
Groups of 81 – 112 - \$150 Rental Fee

All Group Rental Fees are due at booking and are received as a non-refundable donation.

Serving The Community With Pride Since 1953