



South Montgomery County Fire Department
27900 Robinson Rd., Conroe, TX 77385

Please be advised that the cost of a report \$30.00 per report

RECORDS REQUEST FORM

Please fill out the Open Records Request form below to request your records. The South Montgomery County Fire Department accepts records requests via email, facsimile transmission, or by US Mail.

Requesting Date: _____

Type of Report Requested: Incident Report Inspection Records

Date of Incident: _____

Type of Incident/Records: _____

Location of Incident: _____

Requester's Name: _____

Requester's Address: _____ City _____ State: _____ Zip Code: _____

Contact Number of Requester: _____

Contact Email of Requester: _____

Amount Paid: _____ Cash Check: _____ Credit

Mode of release: Email Postal Address

For Fire Department Use Only

Total number of pages of requested information: _____

Date information released: _____

Released By: _____

Approved by: _____

Office: (281) 363-3473

Fax: 281-292-0487

Email: info@mcesd8.org