



ODESSA FIRE CO. , Box 81, Odessa, Del. 19730

Part Time Job Opportunity

The Odessa Fire Company is actively seeking highly qualified and motivated Firefighter/EMT's. Employee's will be responsible for staffing basic life support ambulances on a daily basis to provide medical care and transportation. Additional job requirements may include the staffing and operation of fire apparatus. During fire suppression activities, employees must be able to utilize hose lines, ladders, and a self-contained breathing apparatus.

Responsibilities will also include routine checks on equipment and tools, light vehicle maintenance, light janitorial duties, fire prevention activities, and administrative support as needed.

Employee's must show initiative at promoting the team concept. Employees must have a clean criminal background check, reference verification, and satisfactory driving record. There will be a 90 day probationary period for this position.

Shifts are from 0600-1800, 1800-0600, or 0600-0600 not to exceed 36 hours a week.

Salary: \$15.00 per hour.

Qualifications Needed:

- High School Graduate or GED equivalent
- Age 18 or older
- Possess a valid Driver's License with EVO or be able to acquire EVO certification within 90 days of hire date
- Must provide a certified copy of a complete driving record as a conditional offer
- Must submit to a criminal background check from DSP as a conditional offer
- Be able to learn to use technology to complete patient care reports (DEMRS) and fire reports (Emergency Reporting)
- Nationally Registered Emergency Medical Technician (6 months of experience is preferred)



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Candidates must have successfully completed & provide documented proof of the following minimum requirements to be considered:

- Current Nationally Registered Emergency Medical Technician card
- Current State of Delaware Emergency Medical Technician card
- Current Healthcare Provider CPR & AED card
- Basic Firefighting Skills or equivalent
- Structural Firefighting Skills or equivalent
- Hazardous Materials Response Skill or equivalent
- Vehicle Rescue or equivalent
- Crew Leader or equivalent (preferred but not required)
- Driver/Operator (preferred but not required)

Persons interested in EMT only (not meeting fire requirements) are encouraged to apply and will be considered for employment.

ALL DOCUMENTATION FOR MINIMUM QUALIFICATIONS AND TRAINING MUST ACCOMPANY THE APPLICATION.

Applications may be returned electronically to: **employment@ofc424.com** or mailed to:

Odessa Fire Company
ATTN: Fire Chief – Employment
P.O. Box 81
Odessa, DE 19730

Odessa Fire Company is an Equal Opportunity Employer

www.ofc424.com

**Odessa Fire Company
304 Main Street
Odessa, DE 19730**

**PLEASE PRINT ALL
INFORMATION REQUESTED
EXCEPT SIGNATURE**

APPLICATION FOR EMPLOYMENT

PLEASE COMPLETE PAGES 1-5. DATE _____

Name _____

Last
First
Middle
Maiden

Present address _____

Number
Street
City
State
Zip

How long _____ Social Security No. _____-_____-_____
 Telephone (____) _____

If under 18, please list age _____

Position applied for (1) _____ Days/hours available to work
 and salary desired (2) _____
 (Be specific) No Pref _____ Thur _____
 Mon _____ Fri _____
 Tue _____ Sat _____
 Wed _____ Sun _____

How many hours can you work weekly? _____ Can you work nights? _____

When are you available for work if hired? _____

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College				
Bus. or Trade School				
Professional School				

HAVE YOU EVER BEEN CONVICTED OF A CRIME? No Yes

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. _____

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	MILITARY	
HAVE YOU EVER BEEN IN THE ARMED FORCES?	<input type="checkbox"/> Yes, Branch _____	<input type="checkbox"/> No
ARE YOU NOW A MEMBER OF THE NATIONAL GUARD?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Specialty _____	Date Entered _____	Discharge Date _____

Work Experience Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment dates From To	Pay or salary Start Final
Your last job title			
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

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May we contact your present employer? Yes No

Did you complete this application yourself Yes No

If not, who did? _____

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PLEASE READ CAREFULLY

APPLICATION FORM WAIVER

In exchange for the consideration of my job application by Odessa Fire Company, Inc. (hereinafter called "the Company"), I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Odessa Fire Company, Inc. , or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the President /General Manager of the Company. Both the undersigned and Odessa Fire Company, Inc. , may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contract.

I also understand that (1) the Company has a drug and alcohol policy that provides for preemployment testing as well as testing after employment; (2) consent to and compliance with such policy is a condition of my employment; and (3) continued employment is based on the successful passing of testing under such policy. I further understand that continued employment may be based on the successful passing of job-related physical examinations.

I understand that, in connection with the routine processing of your employment application, the Company may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics, and mode of living. Upon written request from me, the Company, will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with the Company shall be probationary for a period of ninety (90) days, and further that at any time during the probationary period or thereafter, my employment relation with the Company is terminable at will for any reason by either party.

Signature of applicant _____ **Date:** _____

This Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications.

Thank you for completing this application form and for your interest in our business.

ODESSA FIRE COMPANY

EMPLOYEE'S CRIMINAL HISTORY UPDATE AFFIDAVIT

This affidavit **must** be completed by all employees of Odessa Fire Company ("OFC") each and every year of employment with OFC. Employment will be terminated if not received by OFC.

AFFIDAVIT

I have never been convicted of an offense that constitutes any of the crimes set forth in **16 Del. C. §6647** (*attached hereto*) or any similar offense under any federal, State, or local law. I hereby re-affirm and certify that the statements contained in my application for employment, criminal history report and driving record remain true and correct to the best of my knowledge and belief. I understand that if I knowingly make any false statement in this certification, I am subject to penalties prescribed by law, including but not limited to immediate termination from employment with OFC and prosecution for perjury.

Employee's Signature

Date

I am unable to submit the above statement. My written explanation as to what is not true with regard to the above statement and why is set forth below:

Employee's Signature

Date